

# Weekly Individual Report

Zhihao Ma

Ratified by: Rob Walker (Documentation Manager)

WEEK COMMENCING: 30/10/23	
MEETINGS ATTENDED:	DURATION:
Tuesday 31/11/23	1 hour

HOURS WORKED:							
Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
0	1	0	3	0	0	0	4

Work Completed:

- Took Minutes for 31/11/23 Meeting
- Functional Spec Section 2.1 Context Diagram