

# Weekly Individual Report

Zhihao Ma

Ratified By: Rob Walker (Documentation Manager)

WEEK COMMENCING: 16/10/23	
MEETINGS ATTENDED:	DURATION:
19/10/23	1.5 hours

HOURS WORKED:							
Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
0	0	0	1.5	0	0	0	1.5

Work Completed:

- pitched project to the group for the project idea and group leader role
- Project accepted as a main project going forward
- assigned as project leader