

# Weekly Individual Report

Rob Walker

Ratified By: Josh Bradley - Deputy Documentation

WEEK COMMENCING: 13/11/23	
MEETINGS ATTENDED:	DURATION:
16/11/23	1hr

HOURS WORKED:							
Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
2	0	0	1	0	0	0	3

Work Completed:

- QA Section on QA/Documentation manager role completed
- Functional spec draft 2: sections 2.3, 3.1.1 completed