

# Weekly Individual Report

Josh Bradley

Ratified By: Hari Mamman - Finance Manager

WEEK COMMENCING: 06/05/24	
MEETINGS ATTENDED:	DURATION:
Tuesday 07/05/24	0.5 hours
Friday 07/05/24	1.25 hours

HOURS WORKED:							
Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
0	1.25	0	4	3	0	3	11.25

Work Completed:

Tuesday:

- Took minutes for meeting
- Updated Financial business plan and QA manual with updated role diagram.

Thursday:

- Developed Machine status page
- Financial Summary Report 2.3 Department Review

Friday:

- Review and formatting of Financial Summary Report
- Took minutes for meeting

Sunday:

- Developed main application Status Page:
- Created main menu bar
- Created machine buttons
- Fixed window size issues