

Weekly Individual Report

Jabez Cheung

Ratified By: Rob Walker (Documentation Manager)

WEEK COMMENCING: 04/12/23	
MEETINGS ATTENDED:	DURATION:
Thursday 7/12/23	1.75

HOURS WORKED:							
Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Total
3.25	0	0	1.75	0	0	0	4.75

Work Completed:

- Review QA manual feedback
- Improve and refine Design & Specification manager role and risk