MINUTES

MEETING:		
DATE: 19/10.23	TIME: 16:00	DURATION: 1hr30
MINUTES TAKEN BY: Rob Walker		

ATTENDEES: Luke Warbey, Hari Mamman, Jabez Cheung, James Stevenson, Josh Bradley, Noah Carter, Rob Walker, William Betteridge, Zhihao Ma
APOLOGIES: None

TITLE: Project Pitches & Voting
DISCUSSION:
James: Most of the competition is very expensive, the main selling point will be cheaper, not as many features but cheaper and accessible for all. Potential for cloud access from accounts. But don't want to be entirely cloud based, to allow for offline. Potential encryption for usernames and passwords. £40 a month? Different tiers for subscription with more features (potential to be added to future roadmap). User uploadable photos, videos, links for logging. Core features: user logins, documenting maintenance, calibration & audit reminders, machine statistics (is it efficient?), admin account, uploadable photos / videos.   Zhihao: 3D interactive map to sell to schools (campus map?), used for special events? Lots of information, data on specific rooms (library occupancy/books etc), user reviews for rooms and facilities.Tutorial & search functions. We would be providing a mapping service to mainly universities. We would be selling an initial mapping service which the university will maintain. Web based? CAD style? 3D models of the buildings, how would we approach the mapping and scanning? Research needed on pricing & competitors. XML used to store data on all the buildings & rooms. Jabez: Cycling simulator, user data coming from some smart cycle pedal system. With a virtual cycle path (video) which can vary in speed based on the pedalling from the user. Data and routes stored in xml, speed, time, power, location. For marketing, going for track cyclists rather than road cyclists. Only

have one gear, which can be virtually changed. Potential giving of free trials with bike shops? Customer loyalty scheme, if product is used you can get discount. Hardware exists which our software will interface with. Can be mounted potentially on regular bikes. Bluetooth interfaced. Unsure of how to get data off smart bike to interface. Peloton main competitor, £13 a month competitors, we can be cheaper.

Result of the vote was James winning.

TITLE: Decide Project Lead
DISCUSSION:
James will take project lead since his project was voted for and he is happy to take on that role.

TITLE: Decide Finance Contact
DISCUSSION:
Harri is happy taking on the finance role.

TITLE: AOB
DISCUSSION:
There is a SWEng document with detailed risk assessments & role descriptions for all out roles. Secondary roles/shared roles being assigned. Zhihao - Testing/Integration

ACTION ITEMS:	RESPONSIBILITY:	DEADLINE:
Read through this document & understand your role in the team.	ALL	Next week