MINUTES

MEETING:		
DATE: 30/11/23	TIME: 14:00	DURATION: 1.25 h
MINUTES TAKEN BY: Rob Walker, Josh Bradley		

ATTENDEES: Luke Warbey, Jabez Cheung, James Stevenson, Josh Bradley, Noah Carter, Rob Walker, William Betteridge, Zhihao Ma, Hari Mamman
APOLOGIES:None

TITLE: IDE
DISCUSSION:
We need to all use the same IDE, stuart will likely use Eclipse so we should also use eclipse just to be safe.

TITLE: PWS		
DISCUSSION:		
PWS Meeting to be organised with other groups		
ACTION ITEMS:	RESPONSIBILITY:	DEADLINE:
Organise PWS Meeting	Software Manager, Project Manager	TBD

TITLE: Weekly Reports		
DISCUSSION:		
Weekly reports haven't been filled in, they need filling in		
ACTION ITEMS:	RESPONSIBILITY:	DEADLINE:
Backdate Weekly reports	ALL	TBD

TITLE: Financial Business Plan		
DISCUSSION:		
Product price to be determined, tiers? weekly/monthly/yearly?		
ACTION ITEMS:	RESPONSIBILITY:	DEADLINE:
Come up with pricing	James, Hari	TBD