

MINUTES

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| MEETING: | | |
| DATE: 04/12/23 | TIME: 14:00 | DURATION: 3 hrs |
| MINUTES TAKEN BY: Rob Walker | | |

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| ATTENDEES: Luke Warbey, Hari Mamman, Jabez Cheung, James Stevenson, Noah Carter, Rob Walker, William Betteridge, Zhihao Ma |
| APOLOGIES: Josh Bradley |

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| TITLE: Document review and editing |
| DISCUSSION: |
| QA, FS feedback reviewed. |
| Collaborative work session for the rest of meeting to act on feedback given |