

AGENDA

MEETING		
DATE: 04/12/23	TIME: 14:00	DURATION: 3 hrs

PREPARATION FOR MEETING:

TIME:	MATTER TO DISCUSS:	RESPONSIBILITY:
30 min	Review all feedback for QA Manual	ALL
30 min	Review all feedback for Functional Spec	ALL
2 hr	Make changes to documents based on feedback	ALL
5 mins	AOB	Any